



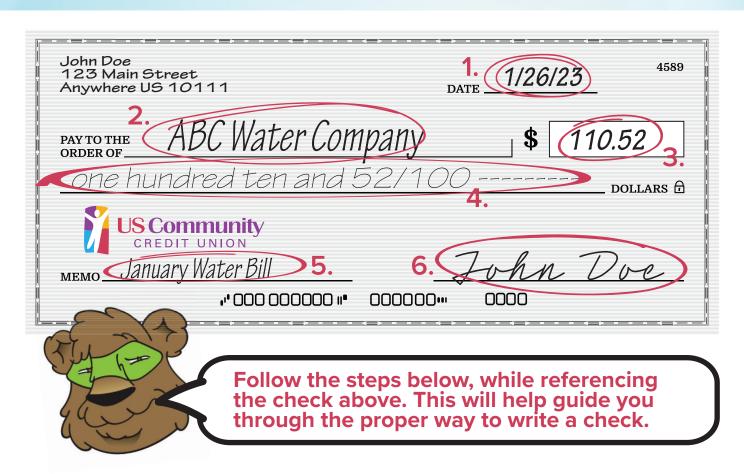
## PRACTICE WRITING YOUR OWN CHECKS

Your Name: Address: City, State		DATE	4589
Zip:			1
PAY TO THE ORDER OF		\$	
			dollars 🗗
US Con CREDIT	nmunity		
MEMO			
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		P THE PAGE OVER	R IF YOU WORK.
Your Name:	DON'T HESITATE TO FLI NEED HELP OR WANT TO	P THE PAGE OVER	R IF YOU WORK.
Address:	DON'T HESITATE TO FLI NEED HELP OR WANT TO	P THE PAGE OVER	WORK.
	DON'T HESITATE TO FLI NEED HELP OR WANT TO	P THE PAGE OVER O "CHECK" YOUR	WORK.
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## LET US TEACH YOU HOW TO WRITE A CHECK



- Step 1: Date the Check. Fill in the day, month and year.
- **Step 2: Fill out who the check is for.** Write the name of the person or company to whom you are writing the check.
- Step 3: Write the dollar amount in numbers.
- Step 4: Write the dollar amount in words. Write out the dollar amount in words and the cents amount in numbers over 100. Fill in the rest of the blank with a line all the way to the end (this prevents anyone from altering the amount you have written on the check).
- **Step 5: Fill in the Memo.** Record a note to remind yourself what the payment is for.
- **Step 6: Sign the Check.** This is where you sign your full name.